

MALVERN FESTIVAL CHORUS

RULES

The day to day activities of the Charity will be managed by a committee as defined in the Constitution. This comprises the Trustees, including the Officers, and the Musical Director, and is hereinafter called "The Committee".

1. SUBSCRIPTIONS

- a. MFC members shall pay an annual subscription in September of each year, at the start of the concert season. It is expected that subscriptions should be paid by the third rehearsal date of that season, excluding any 'taster' sessions.
- b. An existing member may be deemed to have resigned from MFC if the subscription has not been paid by the stipulated time. Ex-members wishing to rejoin MFC will be required to follow the procedure for new members.

2. NEW MEMBERS

Applicants for membership may be required to pass a voice test at the discretion of the Musical Director. New members may only join at the beginning of a term or rehearsal period for a concert. Any exception to this is at the discretion of the Musical Director.

3. EXPECTATIONS

It is expected that members shall:

- a. not attend rehearsals if unwell;
- b. be respectful and quiet whilst rehearsing;
- c. notify either the Secretary or the Membership Secretary of any changes in contact details;
- d. notify either the Secretary or the Membership Secretary on leaving the choir.

4. CONCERTS

- a. Public concerts shall be presented according to a programme proposed by the Musical Director and approved by the Committee. The Musical Director will also be responsible to the Committee for the selection of soloists and musicians appropriate to the work to be performed.
- b. Members are expected to contribute to the success of each concert by ensuring that they will be available to sing in a concert, by advertising the event and by helping the direct sales of tickets.

- c. To qualify to sing in a concert, members may not miss more than three rehearsals per term and must attend the last evening rehearsal and the final rehearsal on the day of the performance. The eligibility to take part will be at the discretion of the Musical Director.
- d. Members who are unable to sing in a concert are not permitted to attend the last two rehearsals.
- e. Members shall wear concert dress (men – black trousers and dinner jacket/black suit with black shirt, no tie; women – black trousers/long skirt and black top with long sleeves and a 'modest' neckline).

5. REHEARSALS

The time and place of rehearsals, and the appointment of a rehearsal accompanist, shall be decided by the Musical Director, in consultation with the Committee

6. STREAMING SERVICES

- a. Committee meetings may be held on Zoom, or similar services, or in conjunction with in-person meetings.
- b. General meetings, including the AGM, may be conducted on Zoom, or similar services, or in conjunction with in-person meetings. Voting will be allowed where the Chairman, or person nominated by the Chairman, has clear sight of the member's intention.
- c. The rules for conducting remote meetings shall remain the same as for meetings in person.
- d. Rehearsals shall be made available for those unable to attend in person, but it is recognised that the experience is not the same; attending on Zoom should be used sparingly where in-person attendance is not possible, including in the case of illness.
- e. If a member is attending a rehearsal on Zoom they should email the Membership Secretary to ensure their attendance is recorded.

7. OFFICERS

Officers are expected to serve for three years. In order to preserve continuity as officers come to the end of their term of office, the Committee, or members thereof, may appoint potential successors to a particular office to act in support of the incumbent officer. In the event that no volunteer can be found to succeed to an office at the end of an officer's term, the Committee may decide to offer an extension of term to the existing Officer.

8. AGM and ANNUAL REVIEW

The Chairman may invite the President to take the Chair for the AGM. The following items will be determined on an annual basis and presented to the membership at the AGM for approval:

- a. Membership Subscription;
- b. Concessions for
 - Part Season membership
 - Members aged 22 to 30 years
 - Members aged 11 (year 7) to 21 years;
- c. Charges for music.

Charges for folders will be determined by the Committee according to stock levels and replacement costs.

9. HONORARIA

The honoraria for the Musical Director and the rehearsal accompanist will be negotiated and agreed by the Committee as part of the budgeting process prior to each concert season.

10. RULES

A copy of the Rules shall be given to each new member on joining MFC. Requests to vary the Rules in special circumstances may be considered by the Committee Chairman, under powers delegated by the Committee, in consultation with the Musical Director and their decision will be final. Any such agreed variations will be reported to the next Committee meeting and at the next meeting of members.